

Srimanta Sankaradeva Kalakshetra Society

Panjabari, Guwahati -781037

No. SSK/New-WS/2015/2937

Date: 11th August, 2017

Office Order

In partial modification of this office earlier order No. SSK/New-WS/2015/2497 dated 04-04-2017 the **Project Steering Committee** and **Support Structure** are hereby re-constituted with the following members for Standardization of Website of Srimanta Sankaradeva Kalakshetra Society (SSKS). The website of Srimanta Sankaradeva Kalakshetra Society is being developed as per the standard guidelines laid by the Government of Assam under its "e-prastuti" initiatives.

PROJECT STEERING COMMITTEE		
S. No.	Name & Designation	Responsibility
1	Sri Surjya Hazarika, Vice-Chairman, SSKS	Chairman
2	Smt. Madhurima Barua Sen, ACS Secretary, SSKS	Responsible Officer
3	Sri Tilendra Das, Engineer, Civil, SSKS	Addl. Responsible Officer
4.	Shri Dipam Baruah, Scientist-D, NIC Dispur, Guwahati.	Member (NIC)
5.	Smti. Anuradha Barua, Scientist-C, NIC Dispur, Guwahati.	Member (NIC)
6.	Sri Arup Bordoloi, Asth. Planning & Research Co-ordinator	Web Information Manager
7.	Sri Ramen Haloi, I/C, Computer Section	Member

SUPPORT STRUCTURE :

CONTENT MANAGERS

S. No.	Name & Designation	Responsibility
1	Sri Bhaben Kalita, Accountant	Content Manager
2	Sri Dipak Kalita, Sr. Assistant	Content Manager
3	Sri Hiraakjyoti Das, Coordinator, Cultural Programme	Content Manager
4	Sri Arup Bordoloi, Asth. Planning & Research Co-ordinator	Content Manager
5	Sri Ramen Haloi, I/C, Computer Section	Content Manager
6	Ms. Dipti Bora, Jr. Asstt.	Content Manager
7	Sri Maneswar Brahma, I/c Lalit Kala Section	Content Manager

8	Sri Shishir Bharali, Asstt., Booking	Content Manager
9	Sri Puneswar Chutia, Store Incharge	Content Manager
10	Sri Babul Deka, SPIO & Technical Section	Content Manager
11	Shri Manuranjan Mahanta, Field Supervisor	Content Manager
12.	Sri Kabindra Das, Sound Recordist	Content Manager
ASSTT. CONTENT MANAGER		
1.	Sri Prafulla Bhatta Computer Operator	Asstt Content Manager
MASTER TRAINER		
1.	Sri Arup Bordoloi, Asstt. Planning & Research Co-ordinator	Master trainer
2.	Sri Ramen Haloi, I/C, Computer Section	Master trainer
WEBSITE ADMINISTRATOR		
1.	Sri Arup Bordoloi, Asstt. Planning & Research Co-ordinator	Website Administrator
2.	Sri Ramen Haloi, I/C, Computer Section	Website Administrator

The Content Managers have to identify the content of their respective units/sections. They also have to classify the content and have to convert them in formats that is ready for upload on the website.


Secretary,

Srimanta Sankaradeva Kalakshetra Society

Memo No. SSK/New-WS/2015/2737 -A,

Date: 11th Aug., 2017

Copy to :

1. The Vice-Chairman, Srimanta Sankaradeva Kalakshetra Society, Panjabari, Guwahati-37
2. The Commissioner & Secretary to the Govt. of Assam, Cultural Affairs Department, Dispur, Guwahati-6.
3. Ms. Suchitra Pyarelal, Sr. Technical Director, NIC, Dispur, Assam.
4. Shri Dipam Baruah & Smti. Anuradha Barua, Scientist, NIC, Dispur, Guwahati-6
5. Person concerned.


Secretary,

Srimanta Sankaradeva Kalakshetra Society